



## **Lucknow and District Recreation Department**

662 Campbell Street, Box 785 Lucknow Ontario, N0G 2H0

Phone: 519 528 3002 email: lucrec@hurontel.on.ca

### **TERMS AND CONDITIONS OF CONTRACT - PROJECT #2020-01**

#### **Insurance**

The contractor at all times during the course of the work shall indemnify and save harmless the Lucknow & District Recreation Department, Townships of Ashfield-Colborne-Wawanosh and Huron-Kinloss from and against all claims and demands what so ever and how so every arising, and in this respect shall purchase and maintain in force, during the course of the work, insurance against public liability and property damage (including the property of the township) in the amount of \$1,000,000.00 for any one occurrence with a deductible provision of \$500.00 maximum for property damage. Insurance certificates showing both Townships as named insured parties shall be submitted prior to any work being performed.

#### **Protection of existing works**

The contractor shall ensure that no damage is caused to any existing works. The contractor shall be responsible for all damage claims which are alleged to be due to the work performed under this contract or order.

#### **Contractors risk**

The contractor shall assume full responsibility as to the public safety, public liability and property damage, and their workers shall be covered by workers' compensation. In addition, work will conform to the requirements of the Occupational Health and Safety Act, and Regulations under this Act.

#### **Acceptance and guarantee**

No part of the work will be accepted until the Townships are satisfied that it fully complies with the true meaning and intent of the specifications. Such acceptance, however, shall not impair any claim that the Townships may have for the correction of defective work.

The contractor shall guarantee all the work for a period of twelve months following completion. Imperfections shall be made good at no cost to the Townships.

We agree to the aforementioned terms and conditions of contract.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Firm

\_\_\_\_\_  
Name & Title

\_\_\_\_\_  
Date



**Lucknow and District Recreation Department**

662 Campbell Street, Box 785 Lucknow Ontario, N0G 2H0

Phone: 519 528 3002 email: lucrec@hurontel.on.ca

**Lucknow and District Recreation Project # 2020-01**

**Lucknow and District Recreation Department**

**662 Campbell Street**

**Lucknow, Ontario**

**Tender Form**

Tender Submitted by: \_\_\_\_\_  
(name of firm)

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

\_\_\_\_\_  
(signature of authorized person) (title)

**Tender Price**

Project Total \$ \_\_\_\_\_ HST: \_\_\_\_\_ Total \$ \_\_\_\_\_

**The following are the dates on which the contractor will commence and complete the project.**

**Commencement Date: \_\_\_\_\_, 2020**

**Completion Date: \_\_\_\_\_, 2020**

**Late Completion Fee: \$500/Day Starting June 2<sup>nd</sup> 2020**

**Lowest or any tender not necessarily accepted.**



## **Lucknow and District Recreation Department**

662 Campbell Street, Box 785 Lucknow Ontario, N0G 2H0

Phone: 519 528 3002 email: lucrec@hurontel.on.ca

### **Lucknow and District Recreation Project # 2020-01**

**Lucknow and District Recreation Department**

**662 Campbell Street**

**Lucknow, Ontario**

### **Specifications**

A site inspection will be conducted on January 31<sup>st</sup>, 2020 as per arrangements with Steve Bushell from the Lucknow & District Recreation Department.

**Please contact Steve Bushell to receive site meeting details at 519-528-3002 ext. 1# or lucrec@hurontel.on.ca**

### **Lucknow Outdoor Pool and Fitness Centre**

#### **Scope of Work**

Renovations to the existing Lucknow Outdoor Pool and Lucknow Fitness Centre to match information and requirements as provided at the site inspection.



## **Lucknow and District Recreation Department**

662 Campbell Street, Box 785 Lucknow Ontario, N0G 2H0  
Phone: 519 528 3002 email: lucrec@hurontel.on.ca

### **INSTRUCTIONS AND GENERAL PROVISIONS FOR PROJECT #2020-01**

#### **Tender Requirements**

Only tenders completed on prescribed forms will be accepted.

Sealed tenders clearly marked as to contents will be received at the Lucknow Recreation Department Office until **Friday, February 14<sup>th</sup>, 2020 at 12:00 PM.**

Lucknow Recreation Department  
662 Campbell Street, Box 785  
Lucknow, Ontario  
N0G 2H0  
lucrec@hurontel.on.ca

Project # 2020-01  
Attention: Steve Bushell, Facility Manager/Recreation Co-Ordinator

Note:  
No facsimiles shall be accepted.

#### **Tender Opening**

Tenders will be opened Friday, February 14<sup>th</sup> 2020 at 3:00 p.m. In the Lucknow Recreation Department Office.

#### **Tender Acceptance**

Lowest or any tender not necessarily accepted.

#### **Site Inspection**

A single site inspection will be scheduled on January 31<sup>st</sup> 2020 with all interested parties in attendance.

**Please contact Steve Bushell to be notified of the site inspection date and time at 519-528-3002 ext. 1# or lucrec@hurontel.on.ca**

#### **Completion Date**

All projects shall be completed in full no later than June 1<sup>st</sup>, 2020.

#### **General Notes**

- All work to be in accordance with the Ontario Building Code, Electrical Safety Code, the local Health Unit, and other authorities having jurisdiction;



## **Lucknow and District Recreation Department**

662 Campbell Street, Box 785 Lucknow Ontario, N0G 2H0

Phone: 519 528 3002 email: lucrec@hurontel.on.ca

- Where required, Steve Bushell will be the point of contact for any work requiring approval from the Municipality;
- Reuse of salvageable materials shall be at the discretion of the Municipality;
- The Contractor shall ensure that the area around the project site shall be left clean and unmarked daily;
- The Contractor is responsible for any tipping fees that may apply at the appropriate landfill site;
- All work is to be performed in a professional and workmanship like manner.

### **General Construction**

\*Greater detail will be provided during the scheduled site inspection.

- Interior accessibility renovations to the Pool and Fitness Centre washrooms/change rooms;
- Updating of washroom fixtures;
- Updating of Lighting and Electrical systems;
- Accessibility retrofits where required;
- Widen doorways and paths;
- Installation of automatic entry doors
- Accessible entrance/exit ramps at Pool

### **Final Inspection**

All work must meet or exceed Ontario Building Code Standards, Local Standards, Fire Code requirements as well as Electrical and Plumbing Standards.

Contractor must have and provide written proof of all applicable inspection certificates.

### **Payment**

Upon completion of the entire project, payment will be remitted upon the submission of an invoice.



## **Lucknow and District Recreation Department**

662 Campbell Street, Box 785 Lucknow Ontario, N0G 2H0

Phone: 519 528 3002 email: lucrec@hurontel.on.ca

### **Late Completion Penalty**

A late completion penalty will be charged at the rate of \$500/day starting June 2<sup>nd</sup> 2020.

### **Holdback**

The Township shall withhold eight percent of the invoiced amount to be released 45 (forty-five) days from the date of final inspection.

### **Terms and Conditions of Contract**

The terms and conditions of contract shall be duly executed as a condition of acceptance of any tender. Please note the terms and conditions of contract shall be submitted with the Tender Form.