

POOL SUPERVISOR

Reports To: Facility Manager / Recreation Co-ordinator

Qualifications:

- Grade 12 or equivalent
- Current NLS award, current Red Cross, Lifesaving Society Instructor award, current Lifesaving Society Bronze award, current First Aid certificate, current C.P.R. Level C certificate
- Pool Operation and Maintenance Course (an asset)
- Minimum one year pool experience
- Must possess leadership skills
- Supervisory or Administrative experience (preferred)

Job Summary:

- Perform all duties required in the programming, registration, instruction, and supervision of all aquatic programs
- Schedule and supervise the maintaining and cleaning of the pool area in accordance with the Ontario Health Regulations. This includes, but is not limited to: daily chemical tests, vacuuming the pool, cleaning the pool office, back washing the filter, filling the chlorinator, scrubbing the deck, ensuring all rescue equipment is in working order and in the proper location, and all other maintenance and operation duties as required
- Schedule, perform and supervise maintenance that is done during required shutdowns to ensure the facility is in the best operating order
- Perform guarding and/or instructing duties whenever necessary
- Recommend purchases of necessary equipment
- Maintain proper pool records in accordance with the Ontario Health Regulations and keep these records a minimum of one year
- Prepare and distribute program flyers
- Maintain a good public image for the facility and good public relations as well as promoting aquatics
- Deal with public complaints and requests in a pleasant and efficient manner
- Prepare reports and schedules as required in the operation of the pool or as requested by the Facility Manager
- Develop and implement emergency pool procedures, also ensure that the employees use safety equipment according to procedures
- Perform same duties as the lifeguard position when required
- Perform all other duties requested by the Facility Manager